

Responsibility Assignment Matrix - RACI Chart Oil & Gas

Project activities		People																			
		Jeff	Michael	Reto	YOU	Alex	Anna	Bill	Cindy	Felix	Fred	Hans	John	Livio	Luc	Marco	Paul	Peter	Sue	Ted	Tim
	Planning / Schedule																				
	Risk Management																				
	Quality Management																				
	Procurement																				
1	Specifications Listing																				
2	Site Requirements																				
3	Call for Tenders																				
4	Budget Approval																				
5	Contract Negotiations																				
6	Signing Contracts																				
7	Project Expertise																				
8	Communication Plan																				
9	Additional Equipment																				
10	Installation Plan																				
11	Staff Planning																				
12	Operating Documentation																				
13	Staff Hiring/Training																				
14	Risk Management Plan																				
15	Integration Plan																				
16	Documentation																				
17	Production Plan Approval																				

R – Responsible (works on), A – Accountable, C – Consulted, I – Informed, Q – Quality Reviewer